

TRNS_PORT USERS GROUP MINUTES OF BUSINESS MEETING OF OCTOBER 8, 1999

The TRNS_PORT Users Group (TUG) met October 8, 1999 at the Sheraton Hotel in Atlanta, Georgia. Users Group Chair Mike Jenkins of Indiana opened the meeting at 1:00 p.m. EST.

Roll Call

A roll call was made. Representatives attending were:

| | |
|----------------|-----------------------|
| Alabama | Alton Treadway |
| Arkansas | David Mayo, Jr. |
| Colorado | Dino Sarganis |
| Connecticut | Thomas Perrone |
| Florida | Chet Grimsley |
| Georgia | Deb Walker |
| Idaho | Mike McClure |
| Indiana | Mike Jenkins |
| Iowa | Roger Bierbaum |
| Kansas | John Saiki |
| Kentucky | Ron Hyatt |
| Lousiana | Wayne Weick |
| Maryland | Teresa Elligson |
| Maine | Eric Erskine |
| Michigan | Loren Lemmen |
| Minnesota | Bill Gordon |
| Missouri | Lisa Farley-Mueller |
| Nebraska | Shirley Daugherty |
| New Jersey | James Yeager |
| New Mexico | Pablo Griego |
| New York | Ron Belli |
| North Carolina | Jeff Lee Derrer |
| Ohio | Jeffrey Hisem |
| Oklahoma | John Kidd |
| Oregon | Eileen Phelan |
| South Carolina | Tim Lindberg |
| Texas | Dawn Scheel |
| Vermont | Steve O=Connor |
| Virginia | Bill McDowall II |
| West Virginia | Joe Ferguson (proxy) |
| Wisconsin | David Castleberg |
| Wyoming | John Childers (proxy) |

No representatives were present at the business meeting from Arizona, Delaware, or Pennsylvania. New Brunswick but did not have any official representative or proxy present. A quorum was declared.

Minutes - The minutes from the 1998 TUG meeting were accepted.

Treasurer's Report

The following report was read by Secretary-Treasurer Loren Lemmen.

| | |
|-----------------------|------------------------|
| Beginning Balance | \$ 5,589.54 |
| Registration Fees | \$ 29,380.00 |
| Total Income | \$ 34,969.54 |
| Travel (98 TUG CHAIR) | (\$ 1,041.96) |
| Travel (99 TUG CHAIR) | (\$ 2,165.15) |
| Conference Expenses | (\$ 25,402.56) |
| Total Expenses | (\$ 28,609.67) |
| Total | \$ 6,359.87 |

A motion to approve the Treasurer's report was made by Jeff Derrer. It was seconded and the motion was approved.

Ballot Item Discussion

Ballot item removals were discussed first.

The Contract Monitoring Group (TAG) recommended the removal of ballot items D88 through D98.

The Proposal through Award TAG recommended the removal of several ballot items, G82 (included in G85), X2, X4 and X6 (which was withdrawn by Georgia the sponsoring state). Alabama withdrew P56 which is included in G84.

The Cost Estimation TAG recommended that all Estimator ballot items be deferred until after the rewrite.

The Construction Management TAG reported a number of withdrawals. Alabama withdrew DW101 which is equivalent to 133. Texas withdrew TE183, CD15 and CA217. DW90, CA192, TE103 and TE176 should be moved to Maintenance.

The Materials Management TAG recommended deleting all MM ballot items. This includes MM12 through MM95. This covers pages 18 through 22 of the Proposed Ballot dated Sept. 20, 1999.

The Proposals through Award TAG recommended 4 new PES ballot items from North Carolina. 1.) Adding the Copy Special to the right click options. 2.) Having the focus return to the new line rather than the top of the list screen. 3.) Automatically generate the contract id or have the ability to generate it from an external source. 4.) Allow user to copy an estimate item in a project.

Florida introduced a PES ballot item asking that there be an installation option which would determine whether or not the long description or short description. Also, an LAS item to only allow vendors who submitted a bid to be selected as the awarded vendor and to have the awarded amount automatically calculated. Also a ballot item to allow LAS to load a quantity from Expedite.

Colorado introduced a ballot item to incorporate RTF into Site Manager.

Vermont introduced two ballot items for Site Manager. One was to add a test reporting enhancement to print methods continuously rather than individually on a sheet to save paper. The other was a test data entry enhancement to add a switching mechanism between test windows.

All the above new ballot items were passed.

Texas introduced an items to allow the running of an external program from inside the Sampling & Testing screen of the Site Manager Materials Module. This was defeated. Later in the meeting it was revisited and passed.

Resolutions

There were no resolutions.

State Issues

There were no resolutions.

TRNS PORT User Group Report

Mike Jenkins presented a report on the activities of the User Group Chair. Jim Snyder of Indiana also gave a update on the Special Committee on Work Items. The committee consists of Jim, Shirley Daughtery, Jennifer McAllister and David Bollie. They will put together an action plan and post it on the Web Server.

TRNS PORT Task Force Report

Jeff Derrer, Chairman of the AASHTO TRNS_PORT Task Force, presented a report on the activities of the Task Force.

AASHTO Contractor Reports

InfoTech - Dr. Tom Rothrock presented a report on the activities of the contractor.

Elections

Nominations for the 1999-2000 TUG Vice-Chair position were Dawn Scheel and Loren Lemmen. Loren Lemmen, Michigan, was elected to the position of Vice-Chair.

Nominations for the 1999-2000 TUG Secretary/Treasurer position were Steve O'Connor and Dawn Scheel. Dawn Scheel, Texas, was elected to the position of Secretary/ Treasurer.

Invitation to the 2000 TRNS PORT Users Group Conference

Pablo Griego, New Mexico, issued an invitation to attend the 2000 TUG meeting in Santa Fe, New Mexico.

Offers to Host the 2000 TRNS PORT Users Group Conference

Mike Jenkins, Indiana, offered to host the 2001 TUG meeting in Indianapolis, Indiana.

The Users Group elected to accept the offer from Indiana to host the 2001 TUG meeting.

Adjournment

The 1999 TRNS_PORT Users Group business meeting was adjourned.