

Information Technology TAG Minutes – September. 28, 2009

Opening:

Meeting called to order by TAG Coordinator/Asst Coordinator, Thane Mitchell, who welcomed everyone to the meeting. Member roll call was taken.

Members or proxies in attendance

Thane Mitchell	Texas DOT
Marcita Wade	Virginia DOT
Andy Crenshaw	Alabama DOT
Kevin Martin	Iowa DOT
Todd Bergland	Minnesota DOT
Stephen Gilbert	Vermont DOT
Don Grayson	Mississippi DOT
Sarah Collins	Louisiana DOTD
Lee Burbach	Nebraska DOT

Other Attendees:

Bill Connor	Florida DOT
Sam Niederham	Missouri DOT
Jeannette Saucier	Missouri DOT
Charles Engelke	ITI
Margaret Hance	Arkansas HTD
Kristina Fernandez	New Mexico DOT
Micah Olivier	Louisiana DOTD
Debra Shafer	Iowa DOT
Deborah Hornsby	Alabama DOT
Michael Conners	ITI
Marlene DeGenarro	Delaware DOT
Alfonzo Simon	Louisiana DOTD
Juanita Moore	Florida DOT

Total Attendees = 22

Mission Statement

The mission of the Information Technology TAG is to advise the TRNS*PORT User Group on technical issues related to the enhancement and development of the TRNS*PORT suite of software from an information technology perspective.

The mission statement was reviewed. Sarah Collins made a motion to keep the mission statement as posted / copied below. Don Grayson seconded the motion; motion carried.

Short term goals:

To provide recommendations on Ballot Items.
To understand, monitor, and support the development and implementation of web Trns*port.

The short-term goals were reviewed. Andy Crenshaw made a motion to keep the short-term goals as posted, with a provision to ensure that the copy on the TUG website reflects the date the goal was updated to reflect wT. Stephen Gilbert, Vermont seconded the motion; motion carried.

Long term goals:

To provide strategic guidance to the TUG on the future direction of Trns*port software from an information technology perspective.
To ensure that Trns*port remains current with best practices in information technology.

The long-term goals were reviewed. Don Grayson made a motion to modify the long-term goals as posted below. Andy Crenshaw seconded the motion; motion carried.

To provide strategic guidance to the TUG on the future direction of Trns*port software from an information technology perspective, so that Trns*port remains current with best practices in information technology.

Meeting minutes from 2008

The minutes of the 2008 meeting were reviewed. Kevin Martin made a motion to approve minutes as posted. Lee Burbach seconded the motion; motion carried.

Election of officers

Don Grayson moved to accept that Marcita Wade's term as Assistant TAG Coordinator coincide with the term of the TAG Coordinator and run consecutively. Andy Crenshaw seconded the motion, motion carried.

2008 - 2009 TAG Coordinator Thane Mitchell
2008 - 2009 Assistant TAG Coordinator Marcita Wade

2009 - 2010 TAG Coordinator Thane Mitchell
2009 - 2010 Assistant TAG Coordinator Marcita Wade

Updates from past year

No updates from the last year were discussed.

TMR Discussion

Given the large list of TMRs categorized under General which were IT related as well as the large list of TMRs categorized as IT, the IT TAG reviewed the list to select the top five or so TMRs in each category, to keep from diluting the effect of endorsements by the TAG.

After a list from both categories examined were created for candidates for endorsement, motions were entertained for each TMR. TMRs 10902, 10577 and 10644 did not receive seconded motions after examination and consideration.

On TMR 10818, the IT TAG recommends that a note be added to explicitly state that the change should occur for all modules, and that which selection is available by default be user configurable. (Motion by Marcita Wade, seconded by Sarah Collins, carried)

No TMRs were examined for deletion or added, due to time constraints.

TMRs -

(General)

Endorsed – 10818 (Motion by Marcita Wade, seconded by Sarah Collins, carried)

Endorsed – 10333 (Motion by Andy Crenshaw, seconded by Marcita Wade, carried)

Endorsed – 10843 (Motion by Thane Mitchell, seconded by Marcita Wade, carried)

Endorsed – 11290 (Motion by Don Grayson, seconded by Stephen Gilbert, carried)

(Information Technology)

Endorsed – 11080 (Motion by Tod Bergland, seconded by Kevin Martin, carried)

Endorsed – 10674 (Motion by Marcita Wade, seconded by Thane Mitchell, carried)

Endorsed – 10782 (Motion by Kevin Martin, seconded by Marcita Wade, carried)

Ballot items:

Resolution:

No resolutions were brought forward.

Items from Floor

No items from the floor were brought forward.

A motion to adjourn the meeting was made by Todd Bergland and seconded by Kevin Martin, meeting was adjourned.