

FieldManagement TAG Minutes – September 28, 2009

Meeting Began: 8:05am

Opening:

Meeting called to order by TAG Coordinator, Janet Wastenev, who welcomed everyone to the meeting. Member roll call was taken.

Members or proxies in attendance

Scott Bickford (proxie) - Maine
David Castleberg – Wisconsin
Melanie Douglass – New Brunswick
Kevin Fox – Michigan
Janet Wastenev – Iowa
Cliff Farr – Michigan

Other Attendees:

Ian Baldwin - InfoTech
David Mincey – North Carolina
Kevin Martin - Iowa
Tom Rothrock - InfoTech

Total Attendees = 10

Mission Statement -

To support and enhance AASHTO's Trns*port FieldManager suite, FieldNet software, and web Trns*port Construction by advising the Trns*port Users Group (TUG) and the Trns*port Task Force (TTF) on decisions relating to direction, support, training, and services required for effective management of construction projects in the field.

The mission statement was reviewed. David Castleberg made a motion to accept the mission statement as posted above. Kevin Fox seconded the motion; motion carried.

Short term goals -

1. Address issues related to the development of new FieldManager suite and FieldNet upgrades.
2. Serve as a resource to the web Trns*port TRTs to address issues related to web Trns*port Construction

The short-term goals were reviewed. David Castleberg made a motion to accept the short term goals as posted above. Kevin Fox seconded the motion; motion carried.

Long term goals -

1. Ensure FieldManager suite and FieldNet software continue to be upgraded and enhanced to effectively meet the users' needs.
2. Education of the AASHTO community as to available FieldManager and FieldNet products and the business functionality and benefits the software provides to users

The long-term goals were reviewed. David Castleberg made a motion to accept the long term goals as posted above. Kevin Fox seconded the motion; motion carried.

Meeting minutes from 2009 pre-TUG conference call:

The 2008 TAG minutes were reviewed during this business meeting call.

The minutes of the 2009 pre-TUG Conference Call were reviewed. Kevin Fox made a motion to approve minutes as posted. David Castleberg seconded the motion; motion carried.

Election of officers:

2008 - 2009 TAG Coordinator Janet Wastenev janet.wastenev@dot.iowa.gov

2008 - 2009 Assistant TAG Coordinator Cliff Farr farrc@michigan.gov

2009 - 2010 TAG Coordinator David Castleberg david.castleberg@dot.wi.gov

2009 - 2010 Assistant TAG Coordinator Guy Berthiaume – Maine guy.berthiaume@maine.gov

Presentations -

Ian Baldwin representing InfoTech – The Future of FieldManager

Scott Bickford representing Maine – Discussed FieldNet use in Maine

TMR Discussions:

TMRs Removed from the Ballot but Not Deleted

7312 - Automatic Notification of New IDRs

9483 - Allow FieldManager to accept a prefix letter in front of the Station Number

10083 - New agency option which controls if a new ACP is required when upgrading

10149 - Change print logic on tabs to always print the list

10202 - Allow users to change between ByProject and ByItem views while reports are open

10212 - Show the percent complete on the Pay Estimate Report

Ballot items:

Endorsed TMRs -

- 10034 – Add an agency option that controls the max size of attachments to be allowed
- 10144 – Separate the Item Notes and ContMod Reason fields. They currently share data.
- 11652 – Prevent FieldManager contract archive until Final Estimate has been refreshed
- 11686 – Change archive naming convention to include entire contract number
- 11694 – Add Super Admin security level to FieldNet management
- 11697 – Expand viewable space of Send Message screen

Deleted TMRs -

None

TMR Discussion -

- 11684 – Change archive naming convention to include entire contract number

TAG agreed not to endorse TMR 11684. Users felt this is a “nice-to-have” but not a high enough priority to endorse.

Items from Floor:

N/A

Action Item:

Melanie Douglass to check with ITI on the list of four pending approvals. We think there was simply a miscommunication concerning 1 of Ian’s slides but wanted to check for sure.

A motion to adjourn the meeting was made by Cliff Farr and seconded by David Castleberg.

Meeting Ended: 9:22am

The FM TAG joined the Construction TAG at 9:45 for a combined session

Minutes recorded by Cliff Farr